



P.O. BOX 2276  
349 West Georgia St.  
Vancouver, BC V6B 3W5

info@girlsrockcampvancouver.ca  
www.girlsrockcampvancouver.com

## Girls Rock Camp Vancouver - July 4<sup>th</sup> to 9<sup>th</sup>, 2011 Volunteer Application Information

### About Us:

Girls Rock Camp Vancouver is a non-profit society that builds self-esteem in female youth through music creation and performance. By providing workshops and technical training, we create leadership opportunities, cultivate a supportive community of peers and mentors, and encourage social change and the development of life skills. We run a summer day camp for girls age 8-18. GRCV campers will attend classes in instrument instruction, songwriting, workshops, band practice, and practice sharing and self esteem building.

### About You:

What we do at camp would not be possible without our amazing team of volunteers. Some of our volunteer positions require musical knowledge, but many do not.

**Mentorships positions are open to self identified female volunteers, but there are several non-mentorship positions open to all genders.** Please note that while several of our volunteer positions require week long participation, many do not. For more information see volunteer job descriptions in the application itself.

Our volunteers are people who place the best interests of youth and their physical and emotional safety above all else; who understand and believe in Rock Camp's mission; who will show up at Camp every day, on time, and ready to work; and who are willing to fully participate in serving the mission of the Camp and be truly present for the girls. Thank you for your interest in volunteering with us!

### WHERE IS CAMP?

Space for camp is kindly provided by the Urban Native Youth Association. The building is located at 1618 East Hastings. The Showcase this year will be held at the Rio Theatre at 1660 East Broadway. Both of these locations are located along major bus routes, have ample bicycle parking and some limited car parking. For accessibility information on both of the venues please contact us at [info@girlsrockcampvancouver.ca](mailto:info@girlsrockcampvancouver.ca).

## **IMPORTANT DATES 2011**

Review the following dates to ensure you are able to complete your volunteer requirements.

**Application Deadline – May 20<sup>th</sup>, 2011**

**Phone Interviews Begin- As soon as we get your application!**

**Notification of Volunteer Status Begins – June 1<sup>st</sup>. 2011**

**Volunteer Orientation (mandatory) – Saturday, July 2<sup>nd</sup> (Noon to 3). 2011**

**Camp – July 4<sup>th</sup> to 8<sup>th</sup>, 2011**

**Showcase – July 9<sup>th</sup>, 2011**

## **HOW IT WORKS**

Please read these instructions carefully and then fill out the online form. Please keep this informational PDF handy, it'll answer many of your questions.

## **PHONE INTERVIEW**

Upon receiving your application, we will contact you to schedule a phone interview. All applicants must be interviewed.

## **CONFIRMATION**

**Return Paperwork:** Upon acceptance, you will be contacted to confirm your shifts. If you do not confirm by the appropriate date, your spot will be made available to someone on the wait list. As part of the confirmation process, you will be asked to fill out and return four documents: **The Volunteer Shift Agreement, Code of Conduct Agreement, Assumption of Risk, and Media Release**. These will be emailed to you, please bring the completed forms with you to the Volunteer Orientation.

**Background Check:** Because our work involves minors, all volunteers must undergo a criminal record check with the Vancouver Police Department. GRCV will reimburse you for this check - please give VPD receipt to front desk during camp week. **These record checks can take up to a month in summer, so please be sure to start this process at least one month before camp. You cannot volunteer without the completion of this background check! More information will be provided during your phone interview.** If you have volunteered with GRCV in the last two years we will have retained your criminal record check and you will not be required to obtain another.

**NEW VOLUNTEERS:** If you are a new volunteer we will ask you to get your criminal record check right away. More details will be provided in your phone interview.

**The Volunteer Handbook:** You will also be emailed a handbook that contains additional information about your position and how camp works in general. Please read!

### **ORIENTATION and TRAINING**

There is a **mandatory volunteer orientation and training** on Saturday, July 2<sup>nd</sup> from Noon to 3pm at Urban Native Youth Association. Please consider the Saturday before your camp session the first day of your volunteer shift. We will cover all up to date information on maintaining a safe and fun camp, including teaching strategies, troubleshooting, and what to expect on the first day. This is also a time when volunteers get to know each other, start collaborating, and do any last minute camp set up. If you are coming from out of town, you will need to arrive in Vancouver by Saturday morning at the latest. Volunteers who absolutely cannot be present for the volunteer orientation need to notify staff ahead of time.

### **ACCOMMODATIONS FOR OUT-OF-TOWN VOLUNTEERS**

We are not able to provide accommodations for volunteers. However, we may be able to help you find a local host. When you confirm your ability to volunteer with us, you will have a chance to request a host, and we'll do our best to find one for you.

Girls Rock Camp Vancouver does not discriminate on the basis of race, religion, national and/or ethnic origin, marital status, sexual orientation, or gender identity. All photos and audio/video created at the camp are GRVC's property and may be used for promotional purposes in the future