

GIRLS ROCK CAMP VANCOUVER VOLUNTEER APPLICATION

Girls Rock Camp Vancouver - July 10th to July 14th, Showcase July 15th.

About Us:

Girls Rock Camp Vancouver is a non-profit society that builds self-esteem in female and non-binary youth through music creation and performance. By providing workshops and technical training, we create leadership opportunities, cultivate a supportive community of peers and mentors, and encourage social change and the development of life skills. We run a summer day camp for girls and non-binary youth age 8-17. GRCV campers will attend classes in instrument instruction, songwriting, workshops, band practice, and engage in sharing and self esteem building.

About You:

What we do at camp would not be possible without our amazing team of volunteers. Some of our volunteer positions require musical knowledge, but many do not.

Mentorship positions are open to self-identified female volunteers, but there are several non-mentorship positions open to all genders. Please note that while several of our volunteer positions require week-long participation, many do not. **For more information see volunteer job descriptions in the application below.**

Our volunteers are people who place the best interests of youth and their physical and emotional safety above all else; who understand and believe in Rock Camp's mission; who will show up at Camp every day (if the position calls for it), on time, and ready to work; and who are willing to participate and be present. Thank you for your interest in volunteering with us!

WHERE IS CAMP?

Camp is kindly hosted by the Urban Native Youth Association. The building is located at 1618 East Hastings. The Showcase location is at the Rio Theatre. Both venues are located along major bus routes, has bicycle parking and some limited car parking. For accessibility information, please contact us at: info@girlsrockcampvancouver.ca

IMPORTANT DATES 2016

Application Deadline: June 10th, 2017

Phone Interviews Begin: As soon as we get your application!

Notification of Volunteer Status Begins: June 15th

Volunteer Orientations: Wednesday JULY 5TH, Saturday JULY 8TH

Camp: July 10th - 14th at UNYA **Showcase:** July 15th at the Rio Theatre

HOW TO APPLY TO VOLUNTEER AT GRCV

Please read these instructions carefully, fill out the PDF or print and email or scan it to volunteers@girlsrockcampvancouver.ca

Please keep this information handy, it'll answer many of your questions.

PHONE INTERVIEW

After we receive your application, we will contact you to schedule a phone interview. If you've volunteered with us before, it'll be a shorter call.

**** Please note. Once you've completed your interview, you will need to complete a criminal record check in order to volunteer at camp **** If you have volunteered with us in the last 5 years or have recently had a criminal record check (last 3 years), you do not need to obtain another, simply send us a copy of your previous confirmation. Criminal record checks must be updated every 5 years, however.

CONFIRMATION

Return Paperwork: Upon acceptance, you will be contacted to confirm your shifts. If you do not confirm by the appropriate date, your spot will be made available to someone on the waitlist. As part of the confirmation process, you will be asked to fill out documents: **The Volunteer Shift Agreement, Code of Conduct Agreement, Assumption of Risk, and Media Release.**

You will fill these out at the **Volunteer Orientation.**

Criminal Record Check: Because our work involves minors, all volunteers must undergo a criminal record check with the Vancouver Police Department. **These record checks can take up to 10 business days or longer in summer, so please be sure to start this process at least one month before camp. You cannot volunteer without the completion of this background check! More information will be provided during your phone interview.** As of November 2013, criminal record checks for the volunteer and non-profit sector are free. If there is a cost or if you are from out of town, GRCV will reimburse you for any associated fees, please give your receipt to the front desk during camp week.

The Volunteer Handbook: You will also be emailed a handbook that contains additional information about your position and how camp works in general. This is full of helpful information. Please read!

ORIENTATION & TRAINING

We have a three hour mandatory orientation and training session offered in two sessions: **Location TBD**

1st) **Wednesday, July 5th**

2nd) **Saturday, July 8th**

Please consider these sessions the first day of your volunteer shift. We will cover all up-to-date information on maintaining a safe and fun camp, including: teaching strategies, troubleshooting, and what to expect on the first day. This is also a time when volunteers get to know each other. If you are coming from out of town and have never volunteered with us before, you will need to arrive in Vancouver by Saturday morning. Volunteers who absolutely cannot be present for the volunteer orientation need to notify the volunteer coordinator ahead of time.

ACCOMMODATIONS FOR OUT-OF-TOWN VOLUNTEERS

We are not able to provide accommodations for volunteers. However, we may be able to help you find a local host. When you confirm your ability to volunteer with us, you will have a chance to request a host, and we'll do our best to find one for you.

Next Step:

Please fill out the application below and send to volunteers@girlsrockcampvancouver.ca

- 1) Fill out as a .pdf and e-mail
- 2) Print out, fill in and scan, send as an e-mail

If steps 1 or 2 are not ideal, please send your application to:

GRCV Volunteers
#310 - 2277 30th Ave East, Vancouver, BC
V5N 5N1

**Girls Rock Camp Vancouver
Summer 2017 Volunteer Application**

PERSONAL INFORMATION (all information will be kept confidential!)

Full Legal Name:

Name you prefer to be called:

Street address:

City: _____ Province: _____

Postal Code: _____

Home phone: _____ OR Cell phone: _____

Email:

Emergency Contact:

Relationship to

Volunteer: _____

Telephone: _____ or Email: _____

• Which is the best way to contact you? ___ **e-mail** ___ **phone**

• Your T-shirt size preference:

___ Youth ___ M ___ L Adult ___ M ___ L ___ XL ___ XXL

• Girls Rock Camp provides a meal during training and at lunch every day of camp week for our volunteers, interns, and visitors. Please indicate if you are Vegan Vegetarian

- Do you have any other food requirements (ie. sensitivities to gluten, dairy, fruits, etc) ** Please be diligent about noting any life-threatening food allergies **
- All volunteers must be 19 or over. Are you, or will you be, 19+ years of age at the time of your volunteer shift? Yes No
- Are you traveling from out of town and need a host? Yes No
- Are you local to Vancouver and able to host an out of town volunteer? Yes No
- Can you commit to attending an orientation session on **Wednesday, July 5th** or **Saturday, July 8th** Yes No

Which one? _____

A LITTLE BIT ABOUT YOU.

1. Why do you want to volunteer at the Girls Rock Camp Vancouver?

2. What experience do you have working with young people, if any?

3. What age group do you prefer working with and why?

4. What talents and skills can you bring to the camp this year?
(Not just music related, anything!)

5. What experience, if any, have you had working with youth or other people with any of the following: attention deficit disorder, learning disabilities, depression, cutting, or other mental, emotional, or physical challenges?

6. [OPTIONAL] Please indicate if you are licensed, certified, or trained in any of the following:

First Aid (*indicate date & level o training*)

CPR (*indicate date & level of training*)

Teacher license (*indicate subjects*)

RN

LPN

RCC

CCC

RSW

BACKGROUND CHECK

Girls Rock Camp Vancouver is a non-profit organization with a mission to empower girls and non-binary youth through music and to provide a safe space for self-expression. Because our work involves minors, part of the application process includes obtaining a criminal record check from the Vancouver Police Department. As of November 2013 there is no cost to obtain a criminal record check, however if there are applicable charges (for instance if you are obtaining a criminal record check from out of town),

GRCV will reimburse you for the cost of the check, just keep your receipt, and give it to the front reception person when you come to camp. Once you have been accepted as a volunteer we will send you (by mail or email) the volunteer letter required to present to the VPD in order to complete the criminal record check.

. . . SELF IDENTIFIED FEMALE-ONLY VOLUNTEER POSITIONS . . .

Are you interested in volunteering _____ Full Day _____ Half Day: ____ AM _____ PM

___ **Band Manager:** No musical experience necessary for this position.

*Time commitment: One of the previously mentioned orientation sessions.
Monday 8-4, Tuesday through Friday 11:30-5, Saturday, 1PM- 5PM*

This position is our equivalent to a camp counsellor, and is one of the most rewarding jobs for volunteers. You will serve as a mentor for your assigned band(s) of campers, make sure they are where they need to be at all times, and attend the end of day staff meeting each day (15-30 minutes). Band Managers with musical experience may also coach campers on their instruments throughout the day and during band practice when necessary.

Are you interested in band managing Sonic Youth? (ages 8-10) ____yes ____no

Mark the instruments, if any, that you feel confident with.

___Drums ___Vocals ___Guitar ___Bass ___Keyboard

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___ **Instrument Instructor**

Time commitment: One of the previously mentioned orientation sessions. Monday through Friday 9-12 noon, Showcase (optional)

Our campers possess a varying range of age and skill level, and many have never touched a musical instrument in their lives. Now it's time to teach them what you know. You may do some collaborative large-group teaching, as well as small-group sessions (generally 3-5 students per teacher.) You will also meet or email with your fellow instrument instructors at least once before orientation to decide on a curriculum and what style and level of experience each instructor is comfortable teaching. Lesson plans are highly encouraged, as there is a lot to teach in a short amount of time. This position

combines well with band coach, manager, or workshop leader for a full day of volunteering!

Please specify which instrument you'd like to teach. If you can teach more than one, assign a number (1 being greatest) to signify the instruments you would most like to teach:

Drums **Vocals** **Guitar** **Bass** **Keyboard**

Band Coach: Must have basic knowledge of songwriting and knowledge of at least 2 instruments.

Time commitment: One of the previously mentioned orientation sessions. Monday 8:30-5, Tues-Fri 11:30-5, Saturday 5pm-9pm (Showcase)

Band coaches are assigned to help prepare a song for the Showcase. You will help the girls during band selection on the first day and assist them each camp day in learning how to play as a group, both musically and interpersonally.

Are you interested in coaching Sonic Youth? (ages 8-10) yes no

Mark the instruments you feel you have the ability to coach:

Drums **Vocals** **Guitar** **Bass** **Keyboard**

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Morning/Afternoon Assembly Crew

Time Commitment: Orientation: One of the previously mentioned orientation sessions. Noon to 3pm

8am - 10 AM, 3:30 - 4:30pm Monday

8am - 10 AM 2:30 - 4pm Tuesday-Friday

Some hours pre-camp to develop assemblies with Summer Camp Coordinators

Provide an energetic, fun and welcoming atmosphere in the morning and closure upon departure for campers and volunteers, lead warm up and icebreaker activities, help teach the Camp song, help construct and participate in skits, and give announcements and direction when needed. It's helpful to be energetic and have a great camp counsellor stage presence. Will work with the summer camp coordinators to develop the assembly topics. This position can be added to any number of other positions at camp including instrument instruction, band coaching, and more.

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___ Drama Trauma (No musical experience necessary)

There is scheduling flexibility with this position. If these exact times do not suit you, please indicate your availability. PUT AN "X" on the days you can do.

Provide support, conflict-resolution, and crisis management for campers ages 8-17, as well as support for staff, volunteers, and interns throughout the week of camp. Experience with teenagers in a counseling or education environment recommended. Letters of recommendation for graduate programs etc. gladly given on your behalf after you complete a session. *One of the previously mentioned orientations.*

Morning shifts: 8am to Noon	Afternoon shifts: Noon to 4:15pm
Mon Tue Wed Thur Fri	Mon Tue Wed Thur Fri

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___ Roadies and Support Crew

Schedule: Monday to Friday 11:00-3:00 (flexible)

This is the much-need crew of gear haulers and cleaners for the camp. Gear has to be moved around between instrument instruction (where all 8 drum kits are in one area for drum lessons, for example) and band practice, in which all these instruments get spread out into individual jam rooms for the bands. This all happens at lunch (don't worry, you will get to eat). Between loud practices, roadies also switch around the gear setups in each jam room. Support crew helps keep everything in the right place (gear, garbage, volunteers) and also problem solves and maybe runs to the store when we run out of things!

... : VOLUNTEER POSITIONS OPEN TO ALL GENDERS : ...

___ Lunch Program Crew

GRCV believes in food access and equality, for this reason we provide lunches and snacks as a part of our program. Lunch crew responsibilities include cooking, delivering food to camp (from food crew kitchens, and pizza shop), serving, making sure there are enough juice boxes and clean up (garbage, compost). This is a messy job and often the most needed.

*Orientation: One of the previously mentioned orientation sessions.
Monday-Friday 10am-2pm, some evening preparations depending on menu. There is some flexibility with this position.*

(OPTIONAL) Do you have Food Safe ? Yes No

(OPTIONAL) Do you have a vehicle? Yes No

___ Camp Support Crew

Throughout the week, you will be called upon to help with daily morning set up, camper check in/out, serving lunch to campers and volunteers, merch sales, volunteer break room maintenance, picking up donations, camper lunch supervision/presence, general clean up including sweeping, mopping, vacuuming, taking out trash, bathroom clean-up, moving gear, Showcase assistance, and other tasks that help everyone have a great day at Summer Camp.

One of the previously mentioned orientation sessions. Please circle the day(s) of the week under the shift(s) you are available. There is scheduling flexibility with this position. If these exact times do not suit you, please indicate your availability.

Morning shifts: 8:30 am-12:30 pm	Afternoon shifts: 12:30-3:30 pm
Mon (7:30am) Tue Wed Thu Fri	Mon Tue Wed Thu Fri

Closing shifts: 3-5pm

Mon (7:30am) Tue Wed Thu Fri

EXTRA IMPORTANT HELP NEEDED: 3 to 6pm on Friday July 14th for load out and after the Showcase July 15th.

Other times:

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___ Showcase Crew

This is a great position for anyone wanting to help out on the night of the showcase (Saturday, July 15th)! Please check the box you would like to assist us with

- Usher/Door Security (Showcase, Saturday day 1-4pm)
- Stage Manager's Assistant (Friday 1-5, Saturday 1pm-4pm)
- Guitar/Bass Tech/Tuner (Showcase, Saturday afternoon, 12-4pm) *female only*
- Camper "Green Room" Monitor (Showcase, Saturday evening, 12-5pm) *female only*
- Roadie (Friday 1-5, Saturday load in to showcase 11am-2pm; load out 4-5pm)
- Sales (Showcase, Saturday afternoon, 12:30-4pm)

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___ Front Desk Receptionist

From the front desk, the receptionist helps with Monday morning camper registration, camper check in and out, monitors visitors, handles phone calls, gives directions, answers questions, sells Showcase tickets, and camp merchandise.

*Orientation: One of the previously mentioned orientation sessions. **PUT AN "X" on the days you can do.** There is scheduling flexibility with this position. If these exact times do not suit you, please indicate your availability.*

Morning shifts: Monday through Friday 8am-Noon, Mon Tue Wed Thu Fri	Afternoon shifts: Monday through Friday Noon to 4:15pm, Mon Tue Wed Thu Fri
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Other times:

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___ Other

Want to help out in some other way? Have you volunteered at camp before and had an idea for a job that would make camp better? Let us know!

Other times or ideas: